Arbitration Services Agreement

We, the undersigned parties, are presently involved in a dispute with one another. A Demand for Arbitration and responses to that demand setting out the issues described are attached as exhibit(s) for submittal to legally binding arbitration before Conflict to Peace, which shall be considered to be the "Administrator" for the purposes of this agreement.

We have read the Rules of Procedure for Christian Conciliation (*ICC Rules*) of the Institute for Christian Conciliation (*ICC*), available at https://www.aorhope.org/icc-rules , which are incorporated into this agreement by reference and which we agree to follow. (We understand that the ICC is not directly involved in this case and has no responsibility for or control over the conciliation process.) In particular, subject to more detailed provisions of the *ICC* Rules, we acknowledge and agree that:

1. A panel of three conciliators will be nominated by Conflict to Peace for our approval to serve as arbitrators. In the absence of mutual agreement of the parties on appointment of conciliators, appointment shall be made in accordance with *ICC Rule* 26.

2. If one of the appointed conciliators is also functioning as the administrator, communications between parties and the administrator on administrative matters and functions shall not violate *ICC Rule* 33.

3. We will abide by and perform any award rendered by the arbitrators, and agree that such an award may be entered as a judgment of a court of competent jurisdiction. We realize that arbitration will be the exclusive remedy for this dispute and that we may not later litigate these matters in civil court.

4. We understand that neither Conflict to Peace nor any conciliators, including those who happen to be attorneys, will provide us with legal advice or representation, which we could receive from a privately retained attorney. Furthermore, no conciliator, regardless of training or expertise, will be expected to provide any of us with professional or technical advice, which we could receive from an independent professional or technical specialist.

5. We agree to protect the confidentiality of this process. We acknowledge that Rule 16 and 17 of the *ICC Rules* apply to this arbitration. Furthermore, we agree to treat all dealings with each other, Conflict to Peace, or the conciliators in regard to this dispute as settlement negotiations, and we agree that all communications made at an arbitration session, or in connection with the arbitration with each other, Conflict to Peace or the conciliators shall be confidential, inadmissible in a judicial or administrative proceeding, and not discoverable, except as provided in the applicable rules and provision noted above.

6. We agree to instruct any attorney representing us that the attorney shall not, at any time (before, during, or after arbitration of this dispute), call a representative of Conflict to Peace or an appointed arbitrator as an adversarial witness in any legal or administrative proceeding concerning this dispute or the order as a result of this arbitration. In the event Conflict to Peace or an appointed arbitrator is involved in court proceedings related in any manner to this arbitration, the parties seeking their involvement shall pay all expenses of Conflict to Peace and the arbitrator associated with that involvement including the cost of legal representation.

7. Each party shall pay all their fees and costs of the conciliation process in accordance with their signed fee agreements and the *ICC Rules;* this allocation shall not preclude a claim by a party for fees costs, and expenses under *ICC Rule* 40.C. Should one of the parties fail to keep fees, costs and required deposits current, the arbitration proceedings shall abate until such fees, costs, and deposits are brought current. Any party may choose to bring another party's fees, costs and deposits current in order to continue the proceedings; in the event that a party advances fees costs or deposits of another party, the amount of such advance shall be

considered by the Arbitrators as an additional claim of the party making such advance within the Arbitrators‘ jurisdiction.

8. This agreement may be executed in counterparts (identical copies bearing one or more signatures), each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

We further agree that any dispute with Conflict to Peace or a conciliator arising from or related to this agreement shall be settled by mediation and, if necessary, legally binding arbitration in accordance with the *ICC Rule*s, and judgment upon an arbitration award may be entered in any court otherwise having jurisdiction.

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Accepted by _____ Date _____
(Conflict to Peace Representative)

Conflict to Peace Demand for Arbitration

The following dispute is hereby submitted for legally binding arbitration before Conflict to Peace, Fairfax, Virginia. The parties to the dispute are obligated to resolve the dispute through mediation / arbitration or arbitration by their contract/agreement/court order, which is attached.

1. This dispute involves:_____

_____

_____

_____

_____

_____

_____

2. The issues to be resolved or the questions to be answered through conciliation are:

_____

_____

_____

_____

_____

_____

3. The amount of money involved, if any, and remedies sought are:_____

_____

_____

_____

_____

_____

_____

Submitted by:_____

Name:_____ Phone:_____ Email:_____

Address:_____

Signature:_____ Date:_____

The names, addresses and contact information for all other parties to this dispute are:

Name:_____ Phone:_____ Email:_____

Address:_____

Name:_____ Phone:_____ Email:_____

Address:_____

|_| Additional Pages necessary to set out the dispute, issues, or remedies, or list additional parties, are attached.